



ADMINISTRATIVE COMMITTEE AGENDA

Date and Time: Monday, October 4, 2021 at 8:00AM
Location: City Hall, 101 South Boulevard, Baraboo, WI 53913
Room: C205 *Dennis O Thurow* Committee Room

This meeting is open to the public. However, with the health concerns regarding COVID-19, anyone appearing in person will be required to socially distance themselves.

Remote participation at this meeting is allowed and encouraged. Committee Members and the public wanting to participate remotely must dial:

Conference Call: 1 (414) 662-3639 Conference Code: 612 070 202#

Notices:

Full Paper to Members:
Citizen or other notices:

Alderpersons: John Ellington, Heather Kierzek & Kathleen Thurow
Mayor, Rob Nelson, City Administrator, Casey Bradley; Police
Chief, Mark Schauf; Finance Director, Julie Ostrander; City
Engineer, Tom Pinion; Clerk, Brenda Zeman, Lacey Howard,
Kristina Puntney, Library for subsequent posting, and Media

- 1) Call to Order:
 - a) Roll call of members
 - b) Note Compliance with Open Meeting Law.
 - c) Approve minutes – September 27, 2021.
 - d) Approve agenda.
- 2) Action Item(s):
 - a) Review and recommendation to the Common Council for a Class “B” Liquor License for 608 Axe Throwing, 713 Broadway.
 - b) Discussion and recommendation to the Common Council for Lacey Howard’s request for Excessive Household Animals.
 - c) Discussion and recommendation to the Common Council to amend §29.13 of the Baraboo Municipal Code, allowing chickens to be raised in an educational setting.
- 3) Discussion Item(s): None.
- 4) Information Item(s):
 - a) Date and time of next meeting: Monday, November 1, 2021 at 8:00AM
- 5) Adjournment: Alderperson Ellington

For more information about the City of Baraboo, visit our website at www.cityofbaraboo.com.

Agenda prepared by Brenda Zeman, (608) 355-2700
Agenda Posted by Donna Munz on September 30, 2021

Any person, who has a qualifying disability as defined by the Americans with Disabilities Act and requires the meeting or materials at the meeting to be in an accessible location or format, should contact the Baraboo City Clerk at 101 South Boulevard, Baraboo, Wisconsin or by phone (608) 355-2700 during regular business hours at least 48 hours before the meeting to ensure reasonable arrangements are made to accommodate each request.

Present: Alderpersons John Ellington, Heather Kierzek, Kathleen Thurow

Absent: None.

Also Present: City Clerk, Brenda Zeman; Finance Director Julie Ostrander, Police Chief Schauf

Citizen Present: None.

The meeting was called to order by Chairman John Ellington at 8:00AM, with roll call and noting compliance with the Open Meetings Law.

Motion by Thurow, seconded by Kierzek to approve the September 7, 2021 minutes. Motion carried unanimously.

Motion by Kierzek, seconded by Thurow to approve the Agenda. Motion carried unanimously.

Consider the Temporary Liquor Licenses, aka Picnic License, for Shakespeare on the Edge, Inc.

Police Chief Schauf gave a brief description of this event and noted there have been no issues in the past. They have requested 2 officers to patrol the grounds during the event; payment for this service is required. Motion by Thurow, seconded by Kierzek to approve and recommend to Council the Temporary Liquor License for Shakespeare on the Edge, Inc., for the October 9th and 10th, 2021 Renaissance Faire. Motion carried unanimously.

Discussion Items: None.

Informational Items

The next meeting will be Monday, October 4, 2021 at 8:00AM.

Motion to adjourn by Kierzek, seconded by Thurow and unanimously carried. Meeting adjourned at 8:03AM.

Respectfully submitted,
Brenda Zeman, City Clerk

Entered 9-15-21

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 10/01/2021 ending: 6/30/22
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } Baraboo

County of Sauk Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456103079795902	
FEIN Number 87-2414377	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ <u>74.97</u>
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>35.00</u>
TOTAL FEE	\$ <u>109.97</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
608 Axe Throwing

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Williamson	David	Brett	1619 Broadway, Wisconsin Dells, WI. 53965
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Williamson	David	Brett	1619 Broadway, Wisconsin Dells, WI. 53965
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name 608 Axe Throwing Business Phone Number 608.432.3558
2. Address of Premises 713 Broadway Post Office & Zip Code 53913

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Sales of beer for on premise consumption. Building located in Baraboo Mini Mall.


4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date 08/05/20 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Williamson, David, B	Title/Member Owner	Date 09/14/20
Signature 	Phone Number 608.432.3558	Email Address

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 9-14-21	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Baraboo County of Sauk

The undersigned duly authorized officer/member/manager of 608 Axe Throwing LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

(Trade Name)
located at 713 Broadway St. Baraboo, WI. 53913

appoints DAVID BRETT WILLIAMSON
(Name of Appointed Agent)

(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 16 years

Place of residence last year _____

For: 608 Axe Throwing LLC
(Name of Corporation / Organization / Limited Liability Company)

By: Brett Williamson
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, DAVID BRETT WILLIAMSON, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Brett Williamson 9/14/2021
(Signature of Agent) (Date)

Agent's age _____

Date of birth _____

(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
WILLIAMSON		DAVID		BRETT	
Home Address (street/route)		Post Office		City	State Zip Code
				WISCONSIN DELLS	WI 53965
Home Phone Number		Ace	Date of Birth	Place of Birth	
				Missouri	

The above named individual provides the following information as a person who is (check one):

☐ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☒ **Member** of **608 Axe Throwing LLC**
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 16 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
 If yes, identify. (Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
Chula Vista Resort	2501 River rd Wisconsin delles, WI 53965	2005	Current
Employer's Name	Employer's Address	Employed From	To

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

B. Williamson

(Signature of Named Individual)

- (4) **RABIES VACCINATION REQUIRED.** It shall be unlawful for any person to keep an adult dog in the City which has not received a rabies vaccination as required by §95.21, Wis. Stats., or to keep an adult cat in the City which has not received a rabies vaccination. No license shall be issued until a certificate of rabies vaccination issued by a veterinarian has been presented to the City Clerk or designee. A rabies vaccination tag shall be attached to the collar of all licensed dogs and cats at all times, except as provided in §95.21, Wis. Stat.
- (5) **UNTAGGED DOGS AND CATS.** Untagged adult dogs and cats are prohibited. An adult dog or adult cat is considered to be “untagged” if a rabies vaccination tag or City-issued license tag is not attached to a collar which is kept on the dog or cat whenever the dog or cat is outdoors unless the dog or cat is confined.

29.11 NUMBER OF DOGS AND CATS PER HOUSEHOLD LIMITED; SPECIAL EXCEPTION PERMIT.

- (1) **DOG AND CAT LIMITS.** Except as otherwise permitted by this Chapter, no person shall own, harbor or keep more than two adult dogs and two adult cats in a household. If more than two adult dogs and two adult cats are owned, harbored or kept in or by any one household, the head of the household shall be deemed the person so owning, harboring or keeping such animals, notwithstanding that the dog or cat license or licenses may be issued to other members of the household as owners of such animals.
- (2) **SPECIAL EXCEPTION PERMIT.** The Common Council shall be authorized to grant a Special Exception Permit to allow a greater number of adult dogs and/or adult cats for a specific household provided the following conditions are satisfied:
 - a. Permit Request.
 - i. The head of household must submit a request for a Special Exception Permit in writing to the City Clerk, who, upon receipt, shall schedule the request to be considered at the next regularly scheduled Administrative

Committee meeting where the notice requirements described in sub. ii, below, can be timely made.

- ii. Upon receiving the request, the City Clerk or designee shall attempt to notify the owners of property immediately adjacent to the requestor’s property regarding the request. This attempt shall be made by regular mail to be posted at least 10 calendar days prior to the date of the Administrative Committee meeting at which the application will be heard.
- b. Administrative Committee Review. Before the Council considers a request for a Special Exception Permit, the request shall be reviewed by the Administrative Committee. If the Administrative Committee finds that the Permit should not be issued based on the factors listed in Subs. (c) i-vii, below, this determination shall be final and shall constitute a formal denial of the request. If the Administrative Committee finds that the Permit should be granted, or granted with conditions in addition to those listed in Par. (3), below, this determination shall be deemed a recommendation only and the final determination shall be made by the Council.
- c. Common Council Authorization. Upon a recommendation from the Administrative Committee to grant a Special Exemption Permit, or to grant a Special Exemption Permit with conditions in addition to those listed in Par. (3), below the Council shall make the final determination based on the following factors: (1885 10/08/96, 2448 09/13/16)
 - i. Whether the need for the additional animal is based on a change in

household circumstances. An existing household acquiring a new animal shall not be considered a change in household circumstances if that was the only change to the household.

- ii. Whether the excess animal is an ADA service animal, as defined by 28 CFR § 35.104.
- iii. How and when the excess animal was acquired by the household and whether the animal was acquired with knowledge of the limited number of such animals permitted by this ordinance.
- iv. The care and treatment of all animals in the household.
- v. Whether any resident of the household has a conviction involving or related to animal cruelty or abuse, including a violation of §29.27 of this Code.
- vi. Relevant testimony of any property owner notified pursuant to Subs. (a) ii, above.
- vii. Whether the applicant is delinquent in the payment of any taxes, assessments or other claims owed to the City.

(3) PERMIT CONDITIONS. The following conditions shall apply to all Special Exception Permits:

- a. No more than a total of five animals (adult dogs and adult cats combined) shall be owned, harbored or kept by one household, except that the Council may allow additional animals based upon a finding by the Council that the animals are ADA service animals, as defined by 28 CFR § 35.104, and that all

other conditions of this ordinance are met.

- b. Only one Special Exception Permit shall be allowed per household so that in no case shall a household have more than 3 adult dogs or 3 adult cats, except that the Council may allow excess animals based upon a finding by the Council that the animals are ADA service animals, as defined by 28 CFR § 35.104, and that all other conditions of this ordinance are met.
- c. Each permitted animal must be neutered or spayed.
- d. Each permitted animal must be raised in a safe, sanitary and healthful environment and shall be properly fed and groomed at all times and all animal waste shall be disposed of in a safe and sanitary manner.
- e. If a permitted animal dies, it shall not be replaced with another animal.
- f. Each permitted animal must be kept or harbored inside the residence.
- g. The owner of the household where such animals are harbored or kept must give his/her written consent to the granting of an exception under this subsection.
- h. Each permitted animal must be properly registered with the City and all license fees paid.
- i. Any additional conditions the Council deems necessary for public health, safety and general welfare.

(4) INSPECTIONS. Law enforcement officers and humane officers shall be authorized to inspect the household with reasonable notice to the owner or occupants thereof for compliance with the conditions established by the Council.

(5) PERMIT TERM. A Special Exception Permit shall be valid until the permitted animal dies or is no longer kept in the household.

(6) STAY OF ENFORCEMENT. A person in violation of Par. (1), above, but who has submitted a request for a Special Exception

Lacey Howard
502 Naragansett Ave
Baraboo, WI 53913

August 12, 2021

Dear members of Baraboo City Council and Board of Review,

I am thrilled to be a new resident in Baraboo. On Tuesday, August 10, I moved here from Peru, Iowa—a tiny town about an hour south of Des Moines, nestled in the heart of Madison County. Do you remember the movie and book *The Bridges of Madison County*? That's where I have lived for the last seven years on a small acreage while completely remodeling (down to the studs inside and out) a 100+ year-old farmhouse. It was quite an adventure!

When I moved to the farm from my former residence in Des Moines, I brought with me a small rescue pup named Milly. When I adopted her, she was (estimated) 18 months old and she is (maybe?) a Jack Russell terrier/whippet mix. As a young dog, Milly was described as "a ball of rubber bands in a yellow dog suit," and at 25 pounds, she had enough energy to power a small home! These days, her yellow dog suit is gray around the snout and eyes and at 11.5 years old, her rubber bands are way less bouncy and her energy requires a good bit of recharging—she sleeps most of the day.

Six years ago, my former partner and I adopted a pair of litter mates—German/Australian shepherd mix—to be livestock guardians. We brought Fletcher (male) and Okra (female) home when they were about eight weeks old and trained them to protect our flock of chickens and the property. They were quick studies and are so smart and, as you might imagine, completely bonded to each other. They have never been separated for more than a day. They just celebrated their sixth birthday in May and are large dogs (about 70+ and 65 pounds).

In 2020, my partner moved away, leaving all three dogs with me on the farm. This spring, I made the decision to move to Wisconsin to be closer to my family who live in Madison. I found a lovely home here in Baraboo with a good-sized, fenced yard (having space for the dogs was of utmost importance in my house hunt) and many windows with views of the back yard so that I can keep an eye on them when they are outside. However, they are not outside-only dogs. They have always spent a lot of time inside, they are crate trained, and have always come indoors at night. Here, they will spend nights and many daytime hours indoors. So far, they are loving the yard and the back deck when they go out. And I love that I can easily be outside with them or, when I'm inside and they are out, I can see them.

I hope that you will be willing to make an exception to the city's two-dog policy for my family of pups. All three are up-to-date on all shots, including rabies, and all three are spayed/neutered. I also am diligent about giving them monthly doses of Heartgard (heartworm preventative) and NexGard (chewable flea/tick preventative) year-round. They all had a check-up with our vet last week, before we left Iowa, and I have copies of their complete veterinary records. I am happy

to share those if you would like to review them. I am also happy to ask my Iowa vet, Annie Conover, DVM, of Rolling Hills Veterinary Clinic, to provide a letter attesting to my responsible ownership, if needed. Or, you are welcome to contact her: conovervet@gmail.com or 515-491-8039.

Here in Baraboo, I have been researching local vet clinics and I am on the Facebook group "Baraboo United" where I have been following and collecting recommendations for veterinarians, groomers, etc. I have also engaged a local canine behavior specialist and I have an appointment for a consultation with her tomorrow so that she can meet the dogs and we can discuss her ideas for training the dogs to the fence (a whole new concept for them!), and addressing any anxiety issues about being in a whole new environment (new house, new yard, neighbors, other dogs, people biking and walking by, where are the chickens?, etc). I hope you can see that I am an engaged, concerned dog mom and I will do everything I can to make the transition easy for my pups and for my neighbors! I know that having new dogs next door can be annoying and I hope folks will be patient with us as we all—Milly, Fletcher, Okra, and me, too!—settle in.

After 15+ years of living far from family, I am beyond thrilled to be just 40 minutes from my mom, grandmother, siblings, and nieces, and to have purchased a home in Baraboo! I've heard so many wonderful things about this community. I look forward to getting to know the town and becoming an active member of the neighborhood and community. If you have any questions or concerns, please don't hesitate to contact me (info below). Thank you for your time and attention and for considering my request for an exception to the city's two-dog policy. And thank you for your service to the city—I feel certain it is not a small or easy job.

All my best—
Lacey Howard

Zeman, Brenda

From:
Sent: Saturday, September 4, 2021 10:40 AM
To: Zeman, Brenda
Subject: New Message

Hello Brenda,

We received a notification for a request of excessive household animals at 502 Naragansett Ave. We are unable to attend the meeting but would like to express our support of Lacey Howard having her 3 dogs.

Two are sister and brother from the same litter and the other one is a rescue dog of at least 11 or 12 years. It would not be fair to separate any of them from Lacey or each other.

Regards,
Gary and Vicki Merrell
508 Naragansett Ave
Baraboo, WI 53913

Zeman, Brenda

From:
Sent: Tuesday, September 7, 2021 7:45 AM
To: Zeman, Brenda
Subject: Dogs at 502 Naragansett Ave

My name is Mike Grogan. I absolutely oppose the waiver of the City's Ordinance 12.13(12). My opposition stems from the fact that they have demonstrated an acute inability to control the three dogs for the last month or so. The dogs incessant barking begins at 4:45AM and continues through out the day until around 9:30PM. Every bike rider, jogger, and pedestrian is accosted with a barage of barking which sets the neighborhood dogs barking. I have to drag my dog out of the house to go poop because the 'Hounds of Hell' create such an uproar she doesn't want to come out. My rights and the rights of my dog are being severely curtailed by their inability to control their three dogs. Thank you for your consideration.

Zeman, Brenda

From:
Sent: Tuesday, September 14, 2021 1:46 PM
To: Zeman, Brenda
Subject: Fwd: Dogs at 502 Naragansett Ave

Hi Brenda,

I dropped off a noise complaint at city hall around lunchtime today. Please forward that to the council for tonight's meeting. Please note that there are only 3 signatures due to the time frame needed to get this accomplished on time. There are at least a half dozen other neighbors who said they would sign, including a health care worker who has to sleep during the day. Again, thank you for your consideration in this matter.

Sincerely,
Mike Grogan

Noise complaint

We have signed this complaint regarding the excessive barking by the 3 dogs at 502 Naragansett (corner of Naragansett and Crawford, blue house with steel fence). The dogs viciously bark at everyone on bikes, walking, or walking their dogs from 4:45 AM until nightfall, which was 8:30 PM this past August.

Name

Address

Rodney Warner

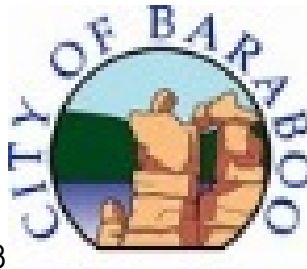
406 Madison Ave

Eric Zegan

410 Madison Ave.

Mike Heppner

901 Burrough Hill



Office of Finance Director
101 South Boulevard, Baraboo, WI 53913

Phone: (608)355-2700
Fax: (608)356-9666

September 23, 2021

Resident at:
206-2427-00000
508 Naragansett Ave
Baraboo, WI 53913

Re: Excessive Household Animals Request from: 502 Naragansett, Baraboo, WI 53913

To Whom It May Concern:

After City Council reviewed the request for excessive household animals at 502 Naragansett, the City Council has referred the matter back to the Administrative Committee for further consideration. The request will be discussed and reconsidered during the City's Administrative Committee Meeting scheduled for Monday, October 4th, 2021 at 8:00am.

This is regarding the waiver for:

- Number of dogs requested
- Number of cats requested

You have already received a copy of the City's Ordinance 12.13(12).

The Agenda for the October 4th meeting of the Administrative Committee will be available on the City of Baraboo's website, www.cityofbaraboo.com, no later than Friday, October 1st. You may view the agenda there.

You may express your support or objection by sending an email to me, Brenda Zeman, the City Clerk, at bzeman@cityofbaraboo.com. I will read your response on your behalf to the Committee. If you have any concerns, you are encouraged to attend the meeting on October 4th, 2021.

Sincerely,

Brenda Zeman
City Clerk

September 30, 2021

To: City of Baraboo City Council
Administrative Committee

From: Lacey Howard
502 Naragansett Ave

Members of City Council and Admin Committee,

Greetings and happy fall! I am proud to report to you that things are fairly quiet at my house. Over the past month, since I was made aware of a neighbor's complaint about my dogs' barking, I have made concerted efforts to quash their excitement about and noisy reactions to foot traffic along our fenceline that runs alongside Crawford Street. Those efforts include (but are not limited to):

- Limiting the dogs' time outdoors and avoiding any high-traffic times (before work, after school, etc)
- Accompanying the dogs when they are out in the yard
- Verbally correcting any barking (they quickly caught on and easily comply when told "no barking")
- Installing privacy fabric on the chain-link fencing (see before and after photos, next page)
- Engaging with Bridgett Foster of BDH Canine Solutions for behavior modification training strategies and implementing/practicing her advice. Bridgett and I will continue to work together on the dogs' training.

I see a marked improvement in the dogs' barking habits and I hope that my neighbors have noticed the reduction in noise, too. As I said before, I was totally embarrassed to learn that neighbors found my household to be a nuisance. Being new to the community, the last thing in the world I want is to have a reputation for being "that neighbor." I am grateful for the opportunity and time to work with my dogs on improving their behind-the-fence behavior. My training efforts are on-going and will continue in earnest so that they adjust as positively as possible to their new home environment and in-town surroundings. I want nothing more than to have happy, well-adjusted hounds and to be a good neighbor, as well.

I am happy to answer any questions or concerns you may have and I look forward to seeing you the October meetings of both committee and full council. Because you have only been introduced to my dogs via words in my August letter, I have included a few photos of the trio.

Thank you, again, for your time on this matter and for the time and attention you dedicate to our city. I know it is not a small job and I am grateful for your service.

All my best-

Lacey Howard

FENCE

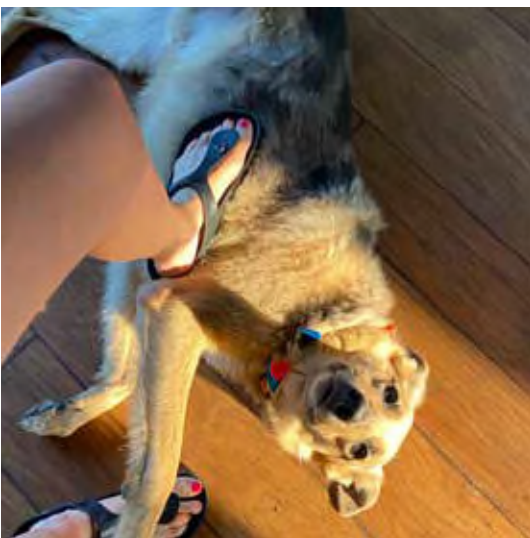
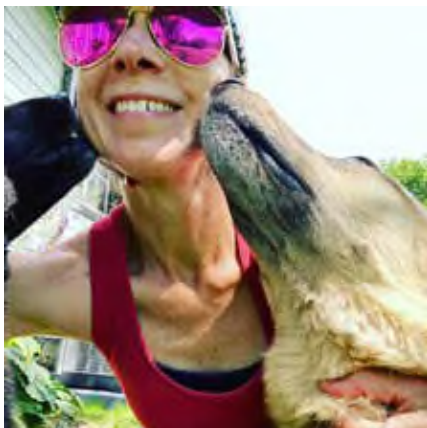
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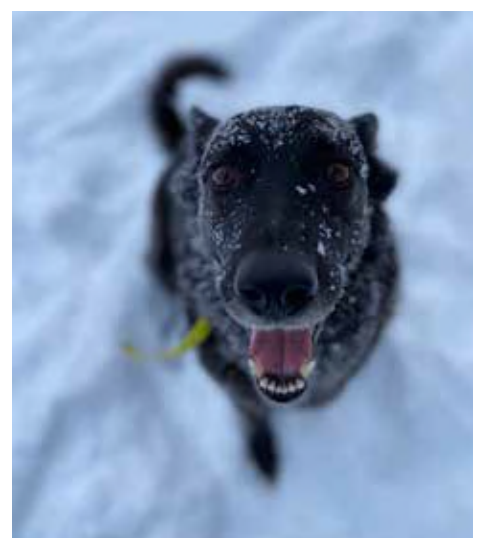


Milly >>
 11½(estimated)
 Rescue, Female
 Terrier Mix
 • Loves morning
 snuggles and
 long walks



<<Fletcher, 6, Male
 Shepherd Mix
 • Loves belly rubs
 (please use your foot)

Okra, 6, Female >>
 Shepherd Mix
 • Loves playing in the
 snow



Zeman, Brenda

From:
Sent: Sunday, September 26, 2021 1:20 PM
To: Zeman, Brenda
Subject: Reply to letter of 502 Naragansett Ave excessive household animals request

Hello,

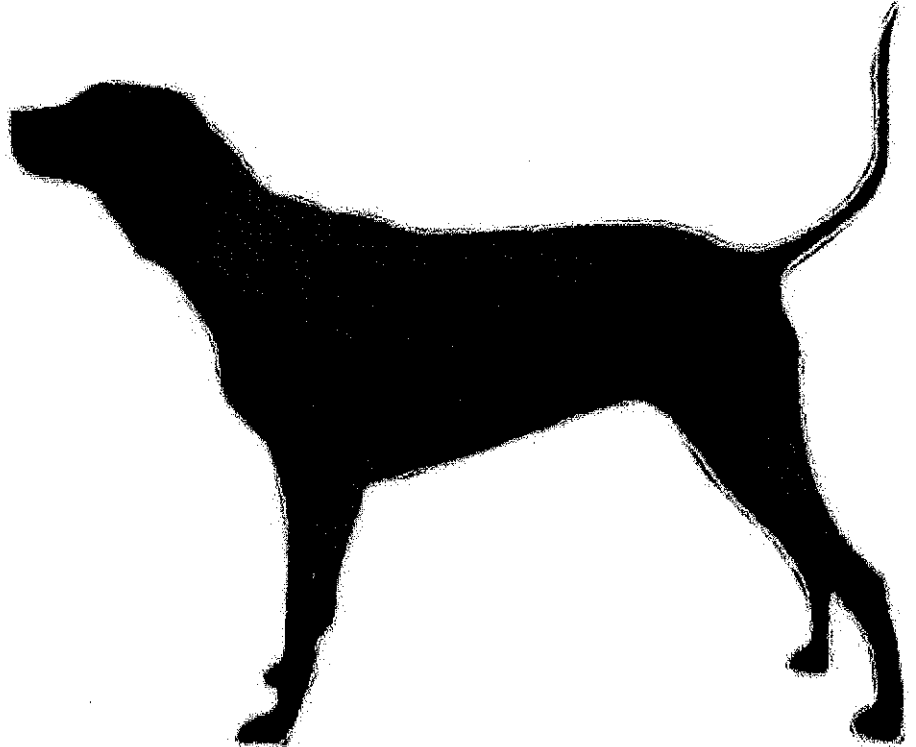
We have received a second letter notifying us of another Committee meeting on October 4th at 8 AM for further consideration for Lacey Howard to keep her three pets.

Our position has not changed from our previous email to you, the three dogs Lacey Howard has at 502 Nargansett Avenue should remain with her. Lacey has demonstrated her commitment and enthusiam to be a contributing member to this neighborhood and community. She has gone above and beyond to prove that those dogs should have a home here. They have improved due to her efforts from working with them to help them adjust. They have had a huge change in their lives coming from a 40 acre farm to a city lot.

It would be cruel to Ms Howard and her pets to force a change in their family structure after all of their years together.

Regards,

Gary and Vicki Merrell
508 Naragansett Avenue
Baraboo



BDH Canine Solutions

- Making sit happen one dog at a time

To whom it may concern:

At the request of Lacey Howard, I am working with Fletcher, Okra and Millie on fence barking/barrier frustration.

As a professional courtesy and with the client's permission, this form outlines my behavioral assessment and training plan for your records. Should you have any questions or might I be of any assistance please do not hesitate to contact me.

Sincerely,

Bridgett Foster, Owner/Trainer of BDH Canine Solutions LLC

Behavioral Issue:

Fletcher, Okra, and Milly are barking at foot traffic (pedestrians, bicyclists, etc) passing their property when outside. The behavior appears to be barrier frustration that has been exacerbated by their recent move to a vastly different environment.

Projected Outcomes:

All things considered, the projected outcome is favorable, as I see no reason the issue can not be resolved within a reasonable time.

- Overall, Fletcher, Okra and Millie are adjusting to their new environment quite well.
- There are no issues or concerning behaviors with meeting new people or dogs under any other circumstance.
- Significant progress has been made with training since moving.
- Lacey is committed to her dogs and resolving the issue.

Training Plan Overview:

The focus of the training plan is to reduce Fletcher, Okra and Milly's opportunities to self reward, or perform undesirable behavior, by limiting their outside time to non peak foot traffic hours, with supervision, and only allowing one outside at a time during peak foot traffic hours. While simultaneously, improving general obedience, learning impulse control and alternative behaviors to be utilized in later training. Once the dogs are consistently performing alternative behaviors and/or undesirable behaviors have been extinguished they will graduate to training as a pack..

Specific Training Protocols of Note: To begin training as a pack we will schedule a training session, specifically, to simulate problem situations, reassess the dogs' behavior and address any issues immediately.

Again, please do not hesitate to call should you have questions or if I might be of assistance.

Bridgett Foster Owner/Trainer BDH Canine Solutions LLC

September 28, 2021

(Trainer's Signature, Trainer's Title/Business Name)

Date

Zeman, Brenda

From:
Sent: Thursday, September 30, 2021 11:16 AM
To: Zeman, Brenda
Cc:
Subject: Lacey Howard

September 30, 2021

Dear bzeman@cityofbaraboo.com,

This letter is to fully support Lacey Howard, as she seeks an exception from the city of Baraboo, Wisconsin to fully register all of her three dogs, Millie, Okra, and Fletcher. I feel this is an example of farm dogs learning to become city dogs. And Millie, Okra, and Fletcher are making this transition to their new environment quite well. I have known my friend, Lacey, for 23 years. She is a kind, hard working, determined, enthusiastic, doesn't-know-a-stranger, type of woman. Lacey has voluntarily given her time and talents to christian youth groups on local and national levels throughout our friendship. When I say she is determined, she walked El Camino de Santiago a few years ago. It begins at Saint Jean Pied de Port, France, and travels 500 miles through four of Spain's 15 regions, ending at the Cathedral of Santiago de Compostela in Galicia.

I know she will pursue a peaceful resolution to this situation with her neighbors. I also know that she will sell her house before she gives up one of her dogs. Believe me, your city will be a better place with Lacey as a homeowner and citizen.

I traveled to Baraboo on September 15, 2021 for a long anticipated visit to see Lacey's new home. She moved to the city of Baraboo this summer to be closer to her family in Madison. She specifically purchased her house because of the large fenced-in backyard. Despite my being a stranger, the dogs joyfully welcomed me into their home. I did not experience any aggressive or threatening behavior from her dogs at any point during my visit. It was quite the opposite.

While I was there, we took Fletcher and Okra on a walk down the street toward the schools. It was going well considering the dogs were not used to having to walk on a leash. During our walk, a small barking dog came running down a driveway toward us. We tightened the leashes, but Fletcher and Okra did not growl or lunge toward it. The owner quickly scooped up her pup and apologized to us.

Lacey has gone above and beyond trying to "get control" of this situation. After learning of the petition, she baked pumpkin bread to distribute to her new neighbors, and included a note to ask them to contact her personally. She purchased and installed mesh outdoor fabric to cover the chain-link fence. Lacey has employed a dog behaviourist to observe the dogs and has been given a simple plan of action.

I respectfully ask for a favorable decision allowing Lacey to keep all three dogs together in their home. Please contact me for any further information.

Sincerely,

Vicki A. Poellnitz
708 Zelda Place
Homewood, AL 35209

29.13 CHICKEN PERMIT. (1854 02/17/96, 2312 07/28/09)

(1) PERMIT REQUIRED.

a. Chickens may be raised in the R-1, R-1A, R-2, R-3, and MH-S Residential Zoning Districts provided the owner of the premises has been issued a permit by the City Clerk. Chickens may be raised for educational purposes on property owned by a school provided the school has been issued a permit by the City Clerk. ~~applying for the permit to keep chickens.~~ Chickens raised on school property must be maintained as part of the educational programming for that building property. The permit application must include contact information of the school official(s) (at any time) for any issues which may arise related to the chickens.

b. Upon receipt of a completed permit application, other than a renewal application pursuant to Par. (3), below, the City Clerk shall notify by regular mail all property owners contiguous with the parcel proposed for the chicken coop. These property owners shall have 10 business days from the date of the letter to file with the City Clerk a written objection, signed by the objector, to the permit being issued.

c. If an objection is received, the City Clerk shall place the permit application on the next regularly scheduled Administrative Committee meeting agenda, where the objection will either be read into the record or the objector will have an opportunity to be heard on the objection. The Administrative Committee shall approve the permit application so long as the following are satisfied:

i. The basis for the objection is not reasonable, is not relevant to the facts presented, and/or the benefit to the applicant outweighs the reasons for the objection made by the objector.

ii. The applicant does not have a history of noncompliance with this ordinance, or, if there is a history of noncompliance, the applicant has provided sufficient proof that such non-compliance will not continue.

iii. The coop and run have been inspected by the humane officer or designee to ensure that they are adequate and in compliance with the requirements this ordinance.

iv. The applicant has no prior convictions for animal cruelty or related offenses.

v. The applicant is not delinquent in the payment of any taxes, assessments or other claims owed to the City, including a 29-8 forfeiture resulting from a violation of any ordinance of the City.

d. If no objection is received, the City Clerk shall issue the permit so long as the following are satisfied:

i. The applicant does not have a history of noncompliance with this ordinance or, if there is a history of noncompliance, the applicant has provided sufficient proof that such non-compliance will not continue.

ii. The coop and run have been inspected by the City Humane officer or designee to ensure that they are adequate and in accordance with the requirements of this ordinance.

iii. The applicant has no prior convictions for animal cruelty or similar offenses.

iv. The applicant is not delinquent in the payment of any taxes, assessments or other claims owed to the City, including a forfeiture resulting from a violation of any Ordinance of the City.

(2) PARCEL, COOP AND RUN REQUIREMENTS.

a. Chicken coops and runs shall not be located closer than 10 feet to any lot line and may not be located closer to a neighboring residence than to the residence located upon the coop's parcel.

b. The lot upon which the chickens are raised shall have a minimum width of fifty feet, and contain only a single-family dwelling, or be an educational setting. In addition, all contiguous properties to the lot upon which the chickens are raised shall contain only a single-family or two-family dwelling. If the contiguous properties are also owned by the School District applying for the permit, the single-family or two-family dwelling restriction does not apply.

c. A zero lot line duplex is not qualified to have chickens.

d. The chickens shall be provided with a covered coop with not less than two nor more than four square feet of area per chicken.

e. The coop shall be constructed of sturdy, predator-proof material and shall provide adequate shade from the sun and warmth in cold weather. The floor of the coop shall be covered with wood or cedar chips and be regularly cleaned and otherwise maintained.

f. The coop may be built as part of a yard shed or garage, but cannot be placed on top of a building.

g. Chickens shall be provided with a run attached to or surrounding the coop. The run shall be made of strong, predator-proof wire fencing. To prevent chickens from flying out of the run, fencing shall be of sufficient height, be covered, or the chickens shall have their wings clipped.

h. Chickens shall be kept in the covered coop or in the fenced run at all times.

i. Chickens maintained in an educational setting must be protected from harassing behavior by students or others at all times, including when the school is not in session. A second fencing beyond the coop, 6 foot high, sufficient to ensure the protection of the fowl is required. The permitted permit holder must provide a contact number for emergency response at any time the permit is in place.

Commented [EH1]: As this reads now, the school could only have chickens if they own the contiguous properties, or the contiguous properties are single-family or two-family dwellings. If this is not the intention (or not possible in reality), we should consider revising this section.

Commented [EH2]: Changed from permitted for consistency.

(3) CHICKEN CARE REQUIREMENTS.

a. Chickens shall not be allowed inside of a residence.

b. Chickens may only be raised on the property of the owner, or if a tenant, with the written consent of the owner or in an educational setting with approval from a School Board.

c. Roosters and crowing cockerels shall not be kept.

d. No more than six chickens may be maintained on any parcel.

e. The slaughtering of chickens in the Residential Zoning Districts is prohibited.

f. The standards and requirements of § 29.27 of this Code shall fully apply to the keeping of chickens.

(4) PERMIT TERM.

All permits shall expire on June 30 of every odd numbered year.

(5) PERMIT RENEWAL.

Current permit holders may apply for a renewal license no sooner than three months prior to the permit expiration date and no later than five days prior to the expiration date. Prior to the 29-9 issuance of a renewal permit, the humane officer or designee shall inspect the coop and run to ensure continued compliance with this code; failure to be in compliance with this code at the time of inspection shall result in the renewal license not being issued and the permit holder needing to apply for a new license.

(6) REVOCATION.

In the event a permit holder accumulates three violations of this ordinance within any 12-month period, or five violations within any 36-month period, or if the permit holder is convicted of an offense under Ch. 951, Wis. Stats., or any comparable statute in another jurisdiction, the permit shall be revoked 10 business days after the service of a Notice of Revocation on the permit holder by the City Clerk. Notice of Revocation is deemed served upon the day of mailing if sent by certified mail to the permit holder at the address as listed upon the application for the permit. If, during those 10 business days the permit holder files a request for an appeal with the City Clerk, the revocation will be stayed pending the outcome of the appeal. The Administrative Committee shall hear the appeal at their next regularly scheduled meeting and make a final determination on the revocation based on whether there are validated complaint(s) investigated by the Baraboo Police Department.

(7) REAPPLICATION.

The denial, nonrenewal or revocation of a permit shall not preclude an applicant from reapplying for a permit at any time in the future.

(8) NON-TRANSFERRABLE. Permits are non-transferrable from person to person or place to place. In the event a permit holder moves, the permit holder must notify the CityClerk within 10 calendar days of said move and the permit shall be revoked by the City Clerk.

Zeman, Brenda

From:
Sent: Monday, August 2, 2021 2:34 PM
To: Zeman, Brenda
Subject: Chickens @ BHS

Good afternoon Ms. Zeman,

I hope this email finds you well! I am following up regarding your voicemail on Friday about the chicken coop at BHS.

Here's more info:

The coop would be stationed near our greenhouse on the BHS property. I am planning on purchasing a coop at Farm & Fleet.

As the BHS ag teacher, I would be the primary person who cares for the chickens with Marlee Kuhn, the JYMS ag teacher as a secondary caregiver. This will be a student run coop, so they will do the majority of the chores with us overseeing them.

As far as weekends and breaks go, the feeder/waterer are large enough that the birds would be able to get through the weekend without tending. If that for some reason doesn't seem to be the case, we have 3 options (1. me 2. Marlee 3. a student). We are discussing the possibility of getting a special lock for the chicken coop & allowing students (with permission from their parents) to check out the key for the weekend or over holiday breaks to take care of the chickens.

The plan with the eggs is to have them used in our Foods classrooms (this was already approved by the food service director last year).

As far as the length of the project goes, ideally, it is a continual project throughout the year. Again, over extended breaks & summers, we have the 3 care options for the poultry. If we find keeping the chickens over the summer doesn't work, a few people have reached out to me with interest in taking our birds at the end of the year.

We are running power out to the coop, so we will have a heater for the winter months.

Please let me know if there are other specific questions.

Thanks so much,

[Kristina Puntney](#)

Agricultural Education Instructor
FFA Advisor
Baraboo High School